

**Davis Learning Center
992582**

DO NOT MAKE ENTRIES ON THIS SHEET. IT IS FOR DISPLAY ONLY

Student Fee allocations

	16-17 Actual	17-18 Actual	18-19 Budget	19-20 Proposal	19-20 Difference	% 19-20 Difference
Base amount	\$ 178,980	\$ 189,178	\$ 215,853	\$ 215,853	\$ -	N/A
61000 - Salary	\$ 91,590	\$ 100,203	\$ 110,409	\$ 110,409	\$ -	N/A
62000 - Wages	\$ 28,962	\$ 28,962	\$ 41,314	\$ 41,314	\$ -	N/A
63000 - Benefits	\$ 52,924	\$ 54,509	\$ 58,630	\$ 58,630	\$ -	N/A
71000 - Current Expense	\$ 4,504	\$ 4,504	\$ 4,500	\$ 4,500	\$ -	N/A
75000 - Travel	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
76000 - Scholarships	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
77000 - Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Total Expense	\$ 178,980	\$ 189,178	\$ 215,853	\$ 215,853	\$ -	N/A
One time request				\$ -	\$ -	N/A
Total Request	\$ 178,980	\$ 189,178	\$ 215,853	\$ 215,853	\$ -	N/A
Carry Forward	\$ 7,200	\$ 2,960	\$ 6,112	\$ 6,112	\$ -	N/A

Notes, including any one-time request(s):

Banner values revised to spreadsheets from planning process due to accounting entries in the original budget. Dmt 12/3/2018

STUDENT FEE RECOMMENDATION COMMITTEE

FEE REQUEST FOR 2019-2020

Department or Program Name: _____ Davis Learning Center _____

Name & E-Mail: _____ Leslie Loeffel, lloeffel@weber.edu _____

Phone: _____ 801-395-3539 _____ Location: _____ 213 WSU Davis _____

Please respond to all of the following questions in a brief and concise manner (do not exceed 5 pages for questions 1-5).

1. What is your overall mission?

The Davis Learning Center, which is part of Davis Learning Support and Student Services, provides academic support at WSU's Davis Campus in Layton and at two additional locations. During the past year, we have provided the following services:

- At WSU Davis: Supplemental Instruction, tutoring, Testing Center, Hub, and computer lab.
- At the WSU West Center in Roy: tutoring, Testing Center, and computer lab.
- At Farmington Station: tutoring for WSU students.

Funding for the majority of these services comes from other budgets. The current student fee budget covers only partial expenses for tutoring and Supplemental Instruction and partial funding for a staff member in testing.

The Davis Learning Center (DLC) supports the mission of Davis Learning Support and Student Services:

We promote students' academic success and life skills development by providing tutoring, testing, study groups, workshops, student services, advisors and counselors. Through collaborations on and off campus and implementation of best practices, we deliver effective learning support for all student populations.

2. What do students gain from participating in your program/facility that contributes to the success of a student's educational experience at Weber State?

Tutoring, Supplemental Instruction, and the Davis/West Testing Centers provide crucial academic support to a large number of students. Students who use the Davis Learning Center come from all WSU campuses and/or may be taking their classes online.

Students gain subject-specific academic skills. Davis Learning Center offers

- Tutoring for math and writing, subjects which students must complete to succeed at the university.
- Tutoring for other subjects such as chemistry, nutrition, health sciences and accounting. Each semester, we continue to look for opportunities to add additional subjects.
- Supplemental Instruction (SI) study groups for courses which students have traditionally found to be difficult, such as Zoology 1020, Nutrition 1020, and HTHS 1110.

Students increase their confidence and learn proven study strategies.

- Tutors and SI Leaders provide individualized attention and positive reinforcement, which help students gain confidence as they adapt to college expectations.
- Tutoring and SI help students to become independent learners by teaching them learning strategies, which will benefit them throughout their college careers.

Tutors and SI leaders benefit by enhancing their leadership and communication skills.

- Through completing training requirements and gaining job experience, tutors have the opportunity to earn three levels of national certification through the College Reading and Learning Association.
- Tutors learn valuable transferable job skills such as communication, active listening, empathy, dependability, critical thinking, and problem solving.

Students benefit by having quiet, secure, convenient sites for studying and taking exams at the Davis and West Centers.

- Coursework tests, placement tests, and other specialty tests are given.
- Computer labs offer quiet places to study and work on course work needing a computer, scanner or printer. Free laptop check out is also available for student convenience.

Overall, students gain time and convenience by being able to access all the academic support services at WSU Davis, the West Center, and Farmington Station.

3. Describe, in general, the evaluation process that your program/facility uses to assess your ability to meet your mission.

The Davis Learning Center does regular assessment using both quantitative and qualitative measures. Satisfaction surveys, tracking of usage numbers, and grade tracking all are included as assessment means. Our assessment methods meet national standards for best practices established by the National Association for Developmental Education.

Satisfaction surveys are distributed each semester to tutees and SI participants as well as faculty who teach courses with SI. All three of these groups consistently express a high degree of satisfaction with DLC services. Here are results for the 2017-18 school year:

Quantitative measures of assessment are used as well. For example, attendance and grades are tracked for courses which use SI. The grades of students who attend SI regularly are compared to those who do not attend, and the results are used to plan improvements to the SI program. SI participants consistently achieve higher pass rates, lower fail rates, and lower non-completion rates, on average, than those who do not attend.

The Davis Learning Center, as part of Academic Support Centers & Programs, has received national program certifications for both the tutoring and Supplemental Instruction programs. The certification process through the National Association of Developmental Education (NADE) involved a rigorous process including five years of data collection, a self-study, documentation of the program's theoretical foundations, and systematic change based on assessment results.

4. State any increases you received from student fees for 2018-2019 (if any), and explain how the increases were/will be used.

Last year, the Davis Learning Center received \$13,500 for tutor and SI leader wages. This amount covers a \$1.00 raise that tutors and SI leaders received this year. It is also paying for an additional hour per week of preparation time for SI leaders who must create lesson plans for their study groups. Finally, the student fee allocation is being used to pay tutors to attend tutor training.

Thank you for the additional funding awarded last year. It is being well-used to compensate tutors and SI leaders for the time they spend preparing, educating themselves, and helping other students.

5. Describe any increases you are requesting from student fees for 2019-2020 and explain your justification for the request. Each requested increase must be listed and described in your narrative (e.g., compensation, new positions, wage increases, travel, new programmatic initiatives, etc.). Any increase described in your narrative must be itemized on your budget spreadsheet (see question 6 below).

Davis Learning Center is not requesting any increase in student fee funding for the upcoming year.

Thank you again for your support of the Davis Learning Center. Tutoring and Supplemental Instruction offered by the Davis Learning Center provide essential services which contribute to students' success at college. We appreciate the student fee committee's support of these services.